

MEDFIELD HOUSING AUTHORITY

30 POUND STREET

MEDFIELD, MA 02052

508-359-6454



Regular Monthly Meeting to Precede Presentation of Appreciation for former
Chairwoman Lisa Donovan. Proclamation Presentation by State Representative Denise Garlick.

October 15th, 2024

The meeting of the Medfield Board of Directors came to order October 15th, 2024 at 6:32pm in the community room of the Medfield Housing Authority.

Roll Call:

Chairman Brent Nelson
Commissioner Rob Canavan
Commissioner Paul Hinkley
Commissioner Stacy Yakel

Absent:

Commissioner Kathy McDonald

Also Present: Executive Director Candace Avery, Medfield Residents, Medfield Tenants, State Representative Denise Garlick. Chris McCue Potts recording meeting.

Minutes:

Motion to approve the minutes of the September 2024 meeting as presented by Rob Canavan

Second by Paul Hinkley

Vote approved Unanimously 4-0

Approval of the Payables:

Motion to approve the payables for the September - October 2024 meeting in the amount of \$9,873.26

by Rob Canavan

Second by Stacey Yakel

Voted Unanimously 4-0

Executive Director's Report:

1 vacancy: Due to internal transfer. All other units are leased. Should be fully leased by November.

Work Order Report: All being done in real time. Maintenance also beginning snow prep. Sam and Millis Maintenance are covering Ashland Housing as well while we are looking for another part time maintenance person.

Accountant Reports: Will be available for next month as Accountant is working on the FYE.

Budgets: Have been submitted to EOHLC. No approval yet.

Tenant Meeting: Went very well. Lots of great positive conversation and feedback from residents. At next tenant meeting ED will coordinate with Commissioner Kathy McDonald and the COA to do an outreach open house.

Motion to approve ED Report by Rob Canavan

Second by Paul Hinkley

Vote approved Unanimously 4-0

Old Business:

None

New Business: Presentation of Appreciation for service to past member/chairwoman Lisa Donovan.

Speeches made by ED, Members, Residents, and past member Eileen DeSorgher. Declaration presented by State Representative Denise Garlick. Coffee and pastries followed close of meeting.

Motion by Rob Canavan

Second by Stacy Yakel

Vote Unanimous 4-0

Adjournment:

Motion to Adjourn at 6:54pm by Rob Canavan

Second by Stacey Yakel

Vote Unanimous 4-0